

Guidelines for Proxy Appointment

Appointment of proxy

The Company has attached Proxy Form A (the details of which are as shown in **Enclosure 9**), Proxy Form B (the details of which are as shown in **Enclosure 9**) and Proxy Form C (the details of which are as shown in **Enclosure 9**) for any shareholder who intends to appoint a proxy, either other persons or any of any of the independent directors nominated by the Company. The shareholders can find the profiles of Independent Directors and definition of Independent Directors for appointment of proxy (the details of which are as shown in **Enclosure 5**).

The Company has also uploaded on the Company's website, Proxy Form A, a general and simple proxy form, Proxy Form B, which specifies detailed and clear particulars for proxy appointment, and Proxy Form C for foreign shareholders appointing custodian in Thailand. Shareholders can download the proxy forms from the Company's website at <http://www.sahakol.com>, under the investor relations section » Shareholders Center » AGM/EGM Information.

The required documents for verification of the proxy appointment are as below:

1. Individual Shareholders

- a) Registration form with barcode attached to the Notice of the Meeting;
- b) Form of proxy provided, completely filled in and signed by the Shareholder (as the proxy grantor) and the proxy, and stamp duty of THB 20 being affixed;
- c) A copy of valid official document e.g. citizen identification card, government official identification card, driver license, or passport (in case of a foreigner), in which a photograph is shown (hereinafter referred to as "Valid Official Document") of the Shareholder and certified true copy by the Shareholder (as the proxy grantor); and
- d) A copy of the Valid Official Document of the proxy and certified true copy by the proxy.

2. Juristic Person Shareholders

- a) Registration form which bears a barcode with barcode attached to the Notice of the Meeting;
- b) Form of proxy provided, completely filled in and signed by the Shareholder (as the proxy grantor) and the proxy, and stamp duty of THB 20 being affixed;
- c) **For Thai legal entities:** A certified true copy of the affidavit issued by the Ministry of Commerce for a period of no longer than 1 year prior to the meeting date, duly signed by the authorized signatory(ies) and affixed with the seal of such legal entity (if any);
For Non-Thai legal entities: A certified true copy of the certificate of incorporation and/or affidavit of such legal entity, duly signed by the authorized signatory(ies) and affixed with the seal of such legal entity (if any). Such documents were certified true copy by the authorized

signatory(ies) also require a notarization by a notary public no longer than 1 year prior to the meeting date;

- d) A copy of the Valid Official Document of the authorized signatory(ies) of the Shareholder who signs the proxy form and certified true copy by the authorized signatory(ies) of the Shareholder (as the proxy grantor); and
- e) A copy of the Valid Official Document of the proxy and certified true copy by the proxy.

Remarks:

1. You are requested to affix THB 20 stamp duty and cancel the stamp by indicating the date of execution of such proxy form (for your convenience, the Company has prepared the stamp duty for the proxy).
2. Allocation of shares to several proxies to vote in the meeting is not allowed. A shareholder shall authorize the proxy to cast the votes equal to the total number of shares held by the shareholder. Authorizing less than the total number of shares is not allowed except for the custodian appointed by foreign investors in accordance with Proxy Form C.
3. For a shareholder who has appointed an Independent Director as the proxy, such shareholder must send the originals of the Proxy and required documents as above-mentioned to the Company.
4. No registration is required for attending the e-AGM for the shareholder who has appointed an Independent Director as his/her proxy. Voting will be as specified in the proxy form.
5. In case a shareholder desires to revoke the proxy, the shareholder must notify the Company of the revocation in a written form prior to commencement of the e-AGM.